



EARLY YEARS EDUCATION ASSISTANT (SPECIAL NEEDS)

We are seeking an outstanding and enthusiastic Early Years Education Assistant (0.8 FTE Special Needs) to join our team at St John Bosco College. This is a part-time temporary position, with the possibility of ongoing, commencing on August 5, 2024 until December 31, 2024.

St John Bosco College is a Catholic co-educational College in its tenth year of operation. The College is situated in Piara Waters, a southern suburb of Perth, Western Australia. We commenced in 2015 with students from Kindergarten to Year 2. In 2024, we have 1200 students from Pre-Kindergarten to Year 11, as well as an OSHC facility and an Aboriginal Families as First Educators Playgroup. In 2025, we will grow to a Pre-Kindergarten to Year 12 College. Our innovative building design has a focus on shared, flexible learning spaces which support best practice, 21st century teaching and learning methods. Our outstanding facilities include an Early Learning Centre, Junior Primary and Upper Primary studios, grass play areas, junior and senior ovals, soccer and hockey pitch and multi-purpose hard court play areas, enclosed Assembly Space, library, Science Learning Centre, a two-storey Arts and Technology Learning Centre, Middle Learning Centre, dedicated Administration and ample parking. In 2024, we opened our College Sport and Recreation Centre and a new two-storey Secondary Learning Centre, with construction on our College Cafeteria planned for later in the year.

The College motto “JOY IN LEARNING” is strongly exemplified in the person, life and teachings of our patron, St John Bosco. Our vision for this new Pre-Kindergarten to Year 12 College is creating a flourishing environment in which every student can experience the joy in learning and thrive in a Catholic learning community, where development of the whole person is of utmost importance. The mission of staff is nurturing our students so that they can become successful learners, confident, creative, and active informed citizens, who are able to contribute positively to society. Our philosophy of education at St John Bosco focuses on the image of the child, the learning process, the environment, partnerships, and community.

Education Assistants support the educational opportunities and interventions designed to improve the participation and learning outcomes of students. They are a vital part of our team and assist students and teachers in preparing, implementing, conducting, monitoring and supervising learning experiences.

Applications Close: Friday July 26, 2024

Special skills are needed to be involved in a Foundation College and applications are invited from applicants who possess the following attributes:

- Be an creative, flexible and enthusiastic educator who will work as part of a team
- Previous experience in an Early Years classroom is desirable
- Experience in assisting and engaging students, in both one on one and group situations
- Supporting student learning by using multiple learning strategies including visual prompts and positive engagement

- Demonstrate the ability to adapt to change and work flexibly within the learning environment
- Relate effectively to students with varying needs
- Respect the confidentiality of all students and their families
- Authentically nurture respectful relationships with students, staff and families
- Be a proactive contributor within our College community by showing initiative and participating fully in College activities
- Demonstrate a high degree of professionalism and excellent communication and organisational skills.
- Possess an awareness of the National Quality Standard and the West Australian Curriculum in relation to students with needs
- Be supportive of the Catholic ethos of the College

Qualifications Required:

- Accreditation requirements as specified by Catholic Education WA, or willingness to work towards.
- Hold a current National Coordinated Criminal History Check
- Current first aid qualification and a Current Western Australian vehicle driver licence is desirable
- Certificate IV in Special Needs

On appointment, successful applicants will require a Working with Children Check. Application forms are available at certain Australia Post Outlets throughout the State. A list of participating Australia Post outlets can be found on the Australia Post web site at <http://apps.nowhere.com.au/austpost/postofficelocator/>. An application for a WWC must be made in person.

Catholic Education Western Australia encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, people of all ages and people from culturally diverse backgrounds. To be eligible to apply for this role you must be legally permitted to work in Australia.

Applicants must be fully supportive of the objectives and ethos of Catholic education.

Further Information

All queries should be directed to Mr Kevin Sheehy on 9234 9600 or by email to employment@stjohnbosco.wa.edu.au

To Apply

Applicants must submit an **application form**, (available from the College Website) and a **letter of application, explaining your reasons for applying for this position and address selection criteria**. This must be addressed to the Principal, including the names and contact numbers of three referees, one of whom must be the current employer and a Parish Priest.

Applications may be obtained from the College website and all required information forwarded to:

The Principal St John Bosco College.

Via Post: PO Box 4110, Harrisdale WA 6112

By Hand: 170 Monticello Parkway, Piara Waters WA 6112

By Email: employment@stjohnbosco.wa.edu.au

Applications Close: Friday July 26, 2024